

Hi everyone,

Please note that the first meeting of the Integrated Plan Work Group has been scheduled for **Tuesday, January 26<sup>th</sup> from 3-5 pm** at 25 Van Ness, 8<sup>th</sup> Floor conference room.

Ali

Ali Cone

Program Manager

San Francisco HIV Health Services Planning Council

730 Polk Street, 3rd Floor

San Francisco, CA 94109

Direct: 415.674.4751 Fax: 415.674.0373

[www.sfcarescouncil.org](http://www.sfcarescouncil.org)

GOVERNMENT  
DOCUMENTS DEPT

JAN - 7 2008

SAN FRANCISCO  
PUBLIC LIBRARY



HIV HEALTH SERVICES PLANNING COUNCIL (HHSPC)  
HIV PREVENTION PLANNING COUNCIL (HPPC)  
INTEGRATION PLAN WORK GROUP

Tuesday ♦ January 26, 2016 ♦ 3:00 – 5:00 PM  
Human Rights Commission  
25 Van Ness Avenue  
8<sup>th</sup> Floor, Suite 800

GOVERNMENT  
DOCUMENTS DEPT.

JAN 21 2016

SAN FRANCISCO  
PUBLIC LIBRARY

AGENDA

- |   |                                 |         |
|---|---------------------------------|---------|
| 1. Welcome, Introductions & Announcements   | Dean Goodwin<br>Tracey Packer   | 3:00 pm |
| 2. Review/Approval of Draft Agenda – VOTE   | Mark Molnar                     | 3:03 pm |
| 3. Public Comment   | Group                           | 3:07 pm |
| 4. Integrated Plan Scope of Work<br>♦ Overview of consultant responsibilities and activities<br><i>Public Comment on this item</i>  | Dean Goodwin<br>Tracey Packer   | 3:10 pm |
| 5. Work Group Membership and Voting Structure (Discussion Item) – VOTE<br><i>Public Comment on this item</i>  | Mark Molnar                     | 3:30 pm |
| 6. Election of Co-Chairs (Discussion Item) – VOTE<br><i>Public Comment on this item</i>   | Group                           | 3:45 pm |
| 7. Review of CDC/HRSA Integrated HIV Prevention and Care Plan Guidance (Discussion Item)<br>♦ Overview of each section of the guidance<br>♦ CDC/HRSA timeline for submission<br>♦ Review and revision of Draft Workgroup Timeline<br><i>Public Comment on this item</i> | Robert Whirry<br>Michael DeMayo | 3:50 pm |
| 8. Initial Discussion of Information and Input Needs (Discussion Item)<br>♦ Potential data and information gaps essential to developing the Plan<br>♦ Potential groups or individuals whose input may be essential to the Plan<br><i>Public Comment on this item</i>    | Robert Whirry<br>Michael DeMayo | 4:30 pm |
| 9. Next Steps (Discussion Item)<br>♦ Workgroup Assignments<br>♦ Set Ongoing Meeting Date<br><i>Public Comment on this item</i>  | Robert Whirry<br>Michael DeMayo | 4:45 pm |
| 10. Evaluation and Closing  | Co-Chairs                       | 4:55 pm |
| 11. Adjournment   | Co-Chairs                       | 5:00 pm |

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee or Work Group attendees.

HIV Health Services Planning Council  
730 Polk Street, 3<sup>rd</sup> Floor, San Francisco, CA 94109

\*\*\*\*\*  
San Francisco Department of Public Health  
25 Van Ness Avenue, 5<sup>th</sup> and 7<sup>th</sup> floors, San Francisco, CA 94102

The meeting facility is handicap accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 923-6142.

There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex.

The following services are available when requested by Noon of the Friday before the Council meeting:

For American Sign Language interpreters, use of a reader during a meeting or sound enhancement system, a large print copy of agenda or minutes in alternative formats, contact (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

#### Know Your Rights under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at [sof@sfgov.org](mailto:sof@sfgov.org). Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://www.sfbos.org/index.aspx?page=4463>

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

Agendas are available on the Internet at <http://www.sfcarecouncil.org>

THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT  
HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109



# HIV Prevention Planning Council and HIV Health Service Planning Council

## INTEGRATED PLAN WORK GROUP

Tuesday, January 26<sup>th</sup>, 2016

Human Rights Commission

25 Van Ness Avenue

8<sup>th</sup> Floor, Suite 800

4:00-6:00 pm

**Committee Members Present:** Ben Cabungan (Chair), David Gonzales, Darryl Lampkin, Chip Supanich, Eric Sutter, Linda Walubenga

**Committee Members Absent:** Kate Monico Klein [A], Nan O'Connor [E], T.J. Lee [A]

**Others Present:** Michael DeMayo, Dean Goodwin, Kevin Hutchcroft, Oscar Macias, Tracey Packer, Robert Whirry

**Support Staff Present:** Ali Cone, Mark Molnar, Liz Stumm

### DRAFT Minutes

#### 1. Introductions

The meeting was called to order at 4:07 pm by CS Molnar. Everyone introduced themselves.

#### 2. Review/Approve January 26<sup>th</sup> 2016 DRAFT Agenda – VOTE

The Jan 26<sup>th</sup>, 2016 DRAFT Agenda was reviewed and approved by consensus.

#### 3. Public Comment

- None

#### 4. Announcements

- None

#### 6. Integrated Plan Scope of Work

- Dean Goodwin reported:
  - This is our first large project working together as representatives of one group. Exciting step for us as we move forward to merging as one council.
- Tracey Packer reported:
  - Convenient and symbolic that the requirements for the Integrated Plan happened at the same time the councils merged.
  - This is a good time and important for us to document all the successes of both councils.
  - Important for us to talk and think about Getting to Zero.
    - Fast Track Cities is also important to consider.
    - At the end of this, we should all be involved in Getting to Zero. Can be seen as separate from us but we are all doing the same work. Good idea to use Getting to Zero as our umbrella theme.
- Michael DeMayo reported on consultant responsibilities:

GOVERNMENT  
DOCUMENTS DEPT

FEB 19 2016

SAN FRANCISCO  
PUBLIC LIBRARY

- We will help put together work that follows the guidance of HRSA and CDC of what the Integrated Plan should be. We will help facilitate that process and will assist with developing materials for your review.
  - One or both of the consultants will be at every meeting.
  - We will schedule monthly meetings between now and August to meet the Integrated Plan deadline in September.
- Robert DeMayo reported.
  - Plans to be at every meeting and he will take the lead on writing.
  - Exciting to have a merged vision on Prevention and CARE.
  - It is a 5 year plan instead of a 3 year plan so we can think a little more far out.

#### 7. Work Group Membership and Voting Structure- VOTE

- CS Molnar discussed that council staff had created a potential list of members based on the Doodle Poll. The membership will be established at this meeting. Inquired if the individuals in the room be considered members of the group and to be counted towards quorum.
  - CS Molnar asked CS Cone to connect with individuals who had initial interest in becoming members to see if they would like to join the group.
- CS Molnar explained that there are two formats in which the Work Group could decide on voting structure.
  - Prevention Council: Work group members are the only ones that can vote.
  - CARE Council: Work group members and any council member can vote
- CM Supanich spoke in favor of the Prevention Model voting system due to the scope and speed of the group that people attend every meeting possible.
  - **MOTION: Voting will be restricted to membership.**
  - **CM Walubenga seconds motion.**
    - **VOTE: Motion Passes. See column [1] for vote breakdown.**

#### 8. Election of Co-Chairs- VOTE

- CS Molnar noted that ideally the Co-Chairs would consist of a member from the CARE Council and a member from the Prevention Council.
- **Ben Cabungan nominated himself for the Co-Chair position.**
- Tracey Packer commented that members who did not attend this meeting may want to be Co-Chairs.
- CS Molnar noted that it would be ideal to have a Co-Chair from Prevention and CARE Councils. Can potentially have one Co-Chair.
- Michael DeMayo inquired if it would be possible to have the CARE Co-Chair elected at the next meeting?
  - CS Molnar noted that it is possible, but there is no guarantee that more CARE members will attend the next meeting.
- Dean Goodwin noted that he feels we can move forward with one Chair due to Ben Cabungan's experience and the responsibilities of the position.
- CM Supanich volunteered to present, but does not want to be a Co-Chair.
  - **MOTION: Ben Cabungan as Co-Chair of the Integrated Plan Work Group**
  - **CM Sutter seconds motion.**
  - **VOTE: Motion Passes. See column [2] for vote breakdown.**

#### 9. Review of CDC/HRSA Integrated HIV Prevention and Care Plan Guidance

- Robert Whirry and Michael DeMayo presented on the each section of the guidance:
  - Why have an Integrated Plan?

- Streamline communication, coordination, and implementation of needed HIV prevention and care services to improve health outcomes along each stage of the HIV Care Continuum
  - Engage a broader group of stakeholders in jurisdictional HIV prevention and care planning
  - Maximize federal and state/local HIV prevention and care investments
- Integrated planning is the process by which HIV care and prevention planning groups work together to:
  - Review information about the HIV epidemic in the jurisdiction
  - Assess needs and service utilization data to inform decisions
  - Provide recommendations and allocate resources for HIV prevention and care services to address the HIV epidemic
  - May be accomplished through collaborating on joint projects, sharing planning products, cross representation on planning bodies, or unified prevention & care planning bodies
- The Guidance:
  - Executive Summary
  - Section I: SCSN/Needs Assessment
  - Section II: Integrated HIV Prevention and Care Plan
  - Section III: Monitoring and Improvement
  - Section IV: Submission and Review Process
    - Funded entities are expected to submit the Integrated HIV Prevention and Care Plan to HRSA and CDC by September 30<sup>th</sup>, 2016.
  - Workgroup Timeline
    - Present at a Joint Council Meeting in August 2016
- Tracey Packer noted that HIV Prevention Cooperative Agreement application is due in September. That is the timeline we should be using. We also need to get a letter of concurrence. The resources need to match the plan.
- CS Molnar noted that this balances out with the CARE Council's mandates. This could all take place during an all day summit.
- Michael DeMayo stated that the plan should be frozen and completed by August. We would have two drafts completed by August that you review as a workgroup.
- CS Molnar noted that the former All Titles Conference is occurring the last week of August, which is usually when we have our Summit. We should look at the 3<sup>rd</sup> Friday of August as a possible Summit date.
- Michael DeMayo noted that if we plan any community involvement or focus groups we would need to plan that fairly quickly because we would need it before the first draft.
  - CM Supanich noted that the CARE Council has a PLWH workgroup that could be a resource for reaching consumers.
- Tracey Packer noted that the plan is for the jurisdiction (EMA). It is for all 3 counties, we need to find a way to link San Mateo and Marin. Some of the metrics have already been developed by Getting to Zero.
  - Robert Whirry noted that we have San Mateo represented and Cecily who can represent Marin has expressed interest in joining the group.

## 10. Initial Discussion of Information and Input Needs

- The group reviewed the potential data and information gaps essential to developing the Plan.
  - Robert Whirry inquired if there is additional data that we need to gather that we don't already have.

- Michael DeMayo suggests to review the jurisdictional plan, Part A application and then email topics that interest you. We will send out Prevention and Care Plans.
  - The group suggested potential topics: Holistic approaches, tobacco cessation, STD's, rapid linkage to care, PREP, viral suppression, PEP, changing benefit landscapes, innovative approaches for hard to reach medically indigent populations, transgender services, social isolation, the care continuum, the homeless population, outbreak prevention plans and preparedness.
- The group reviewed the potential groups or individuals whose input may be essential to the Plan.
  - Robert Whirry inquired about PLWH involvement strategies.
    - CS Molnar inquired about where focus groups would fall in with the timeline.
    - Robert Whirry is unsure based on the scope of work. If there is a new idea, we may need more time. Do people feel that we should have a process to gather input from consumers?
      - Dean Goodwin suggested community advisory boards to present the information and get some feedback.
    - Michael DeMayo suggested that we could have community focus groups where we would present once it is near completion.
    - CM Supanich noted that if at the next meeting we come up with target populations we can do focus groups the following month.
    - Robert Whirry noted narrowing it down to target populations instead of consumers would be easier. We can also have two meetings with the focus groups to get initial and final feedback.
    - CM Supanich noted that the data may line up with the CARE Councils needs assessment data.
    - Robert Whirry suggested setting up a Drop Box to put data sources in.
    - The group discussed having an epidemiology presentation at the next meeting and it was decided that it was not necessary.

## 11. Next Steps

- Workgroup Assignments were discussed.
  - Minute taking was discussed. It was clarified that CS Stumm will be taking minute notes.
  - Robert Whirry noted that he will send out Part A grant and jurisdiction documents.
- The group discussed an ongoing meeting dates.
  - Michael DeMayo discussed a timeline to create deliverables and meeting structure.
  - Robert Whirry discussed the possibility of having longer meeting times when needed.
  - the retreat.
  - CS Molnar inquired if the fourth Tuesday from 3-6 work for the group? The 23<sup>rd</sup> of Feb and the 22<sup>nd</sup> of March
    - A Doodle poll of the last three Fridays in April for the retreat will be sent out.
  - Robert Whirry would like to be on the Full Council Agenda in July.
  - Tracey Packer suggested presenting groundwork at the March Joint Leadership Meeting so people feel included and informed.

## 12. Evaluation and Closing

- The group discussed if the work group wants a formal evaluation.
  - Chair Cabungan suggested Plus/ Delta Evaluation
    - Pluses:
      - The group laid solid ground work.



- The agenda was structured nicely.
- The ideas generated were a high point.
- Liked that this group framed our upcoming work as a merged council.
- Appreciate that the two consultants are working well together.
- It was helpful to have a starting list.
- Deltas:
  - Disappointed in council member turn out.
  - Joint Leadership needs to sit down and figure out the council calendar.
  - A depository is needed for documents associated with this work group.
    - The group discussed using different platforms and will send out invitations once it is decided.

### 13. Adjournment

- The meeting was adjourned at 5:54 pm by Chair Cabungan.

Date: January 26, 2016	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
Chip Supanich (Council Co-Chair)	P	Y	Y						
Eric Sutter (Council Co-Chair)	P	Y	Y						
Matthew Miller	A	-	-						
T.J. Lee	A	-	-						
Linda Walubenga	P	Y	Y						
Ben Cabungan (Co-Chair)	P	Y	Y						
Darryl Lampkin	P	Y	Y						
Nan O'Conner	E	-	-						
David Gonzalez	P	Y	Y						
Kate Monico Klein	A	-	-						
Michael DeMayo									
Dean Goodwin									
Kevin Hutchcroft									
Tracey Packer									
Robert Whirry									
Ayes		6	6						

Nayes									
Abstain									
Recusal									
Total		6	6						

HIV HEALTH SERVICES PLANNING COUNCIL (HHSPC)  
HIV PREVENTION PLANNING COUNCIL (HPPC)  
INTEGRATION PLAN WORKGROUP

Tuesday ♦ February 23, 2016 ♦ 3:00 – 6:00 PM  
25 Van Ness Avenue

GOVERNMENT  
DOCUMENTS DEPT

FEB 19 2016

SAN FRANCISCO  
PUBLIC LIBRARY

AGENDA

*Public Comment will take place at the end of each agenda item*

- |  |                                 |         |
|--|---------------------------------|---------|
| 1. Welcome, Introductions & Announcements  | Ben Cabangun                    | 3:00 pm |
| 2. Public Comment  | Ben Cabangun                    | 3:10 pm |
| 3. Agenda Review<br><i>Public Comment on this item</i>   | Ben Cabangun                    | 3:15 pm |
| 4. PrEP Discussion (Discussion Item)<br>42 ♦ Overview of current PrEP issues<br>♦ Review of PrEP objectives from current plans<br>♦ Brainstorming<br>3/16 <i>Public Comment on this item</i>                             | Robert Whirry<br>Michael DeMayo | 3:20 pm |
| 5. BREAK   | Group                           | 4:05 pm |
| 6. Aging Population Discussion (Discussion Item)<br>♦ Overview of current aging population issues<br>♦ Review of aging population objectives from current plans<br>♦ Brainstorming<br><i>Public Comment on this item</i> | Robert Whirry<br>Michael DeMayo | 4:15 pm |
| 7. List of Potential Current Issues in HIV Prevention and Care<br>♦ Review current list of issues<br>♦ Identify additional issues/data sources<br><i>Public Comment on this item</i>                                     | Robert Whirry<br>Michael DeMayo | 5:00 pm |
| 8. Goals and Objectives Overview<br>♦ NHAS Goals and Objectives<br>♦ Framework for Integrated Plan Goals and Objectives<br><i>Public Comment on this item</i>  | Robert Whirry<br>Michael DeMayo | 5:30 pm |
| 9. Evaluation and Closing  | Ben Cabangun                    | 5:50 pm |
| 10. Adjournment  | Ben Cabangun                    | 6:00 pm |

**NOTE:** All meetings are open to the public and are held in handicapped accessible facilities. Meeting dates and times are subject to change, please verify by calling Betty Chan Lew at 554-9492.

Know your rights under the Sunshine Ordinance: Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the city and county exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the sunshine ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force. Frank Darby, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102, Phone: 554-7724, Fax: 554-7854, E-Mail: [sott@sfgov.org](mailto:sott@sfgov.org).





# HIV Prevention Planning Council and HIV Health Service Planning Council

INTEGRATED PLAN WORK GROUP

Tuesday, February 23, 2016

Human Rights Commission

25 Van Ness Avenue

8<sup>th</sup> Floor, Suite 800

3:00-6:00 pm

GOVERNMENT  
DOCUMENTS DEPT

APR 22 2016

SAN FRANCISCO  
PUBLIC LIBRARY

**Committee Members Present:** Jack Bowman, Ben Cabangun (Chair), Wade Flores, Darryl Lampkin, Nan O'Connor, Chip Supanich, Eric Sutter

**Committee Members Absent:** Cicily Emerson [E]

**Others Present:** Michael DeMayo, Dean Goodwin, Kevin Hutchcroft, Oscar Macias, Tracey Packer, Robert Whirry

**Support Staff Present:** Mark Molnar, Liz Stumm

## DRAFT Minutes

### 1. Introductions

The meeting was called to order at 3:08 pm by Chair Ben Cabangun. Everyone introduced themselves and quorum was established.

### 2. Public Comment

- None

### 3. Review/Approve February 23<sup>rd</sup> 2016 DRAFT Agenda – VOTE

The Feb 23<sup>rd</sup>, 2016 DRAFT Agenda was reviewed, approved and amended by consensus.

### 4. Announcements

- Mark Molnar announced that the Care Council approved the joint Council meeting on March 10<sup>th</sup> from 3:30-5:30.
- The group discussed membership of the Integrated Plan Work Group. It was established that Care Council members are Wade Flores, Chip Supanich and Eric Sutter. Prevention Council members are Jack Bowman, Ben Cabangun, Darryl Lampkin and Nan O'Connor.
- The group discussed Marin representation.
  - Mark Molnar suggested holding off on restricting membership to a Marin representative.
  - The group decided that a Marin representative will not be counted towards quorum.

### 5. Government Vote

- Tracey Packer proposed that Government representatives have a vote for this work group. The vote would be shared by DPH representatives.
- The group agreed that there would be a shared government vote in the Integrated Plan Work Group.

### 6. Goals and Objectives Overview

- The group discussed NHAS Goals and Objectives
  1. Health and Wellness for Individuals and Communities
  2. Prevention with Both HIV-Negative and HIV-Positive Individuals
  3. Prevention and Treatment Go Hand-in Hand

#### 4. End Disparities

#### 5. Evaluation is Key to the Success of Prevention

#### 6. Collaboration between Science and Community

- The group reviewed examples of the vision and mission of other strategies and initiatives.
- Robert Whirry requested the shared mission and vision of the Prevention and Care Councils to help create the mission and vision of the Integrated Plan.

### 7. PrEP Discussion

- The group discussed the 2015 SF HIV Prevention Plan Strategy Update.
  - G22's vision is to reduce HIV transmission and HIV related deaths in SF by 90% from their current levels before 2020.
  - G22 Strategic initiatives: PrEP expansion, Provision of ATV therapy in the setting of acute HIV infection or upon diagnosis, retention in HIV care.
- The group discussed PrEP issue areas from the revised list of emerging HIV issues.
  - Mark Molnar expressed concern about including PrEP efficacy into the Integrated Plan. PrEP users are predominantly Caucasian, gay men who do not adhere to the Care Council's mandate of serving those with severe need and special populations.
  - Jack Bowman acknowledged that Care and Prevention serve different populations, however there is value in serving the population with the highest need.
  - Tracey Packer noted that equity is important value for both Care and Prevention. When we look at PrEP, we want equity of access to all populations, in that way we are aligned.
  - Robert Whirry noted that instead of documenting successes of PrEP, we would establish baselines for percentage increases and utilization of PrEP. We don't have to have numerical targets in our plan.
  - Tracey Packer would like to add people who are using hormones and PrEP and people who are not trustful of the medical system to the list of PrEP issue areas.
  - The group discussed the potential for other treatment methods of PrEP such as the use of injectables.

### 8. Review/Approve January 26th 2016 DRAFT Minutes – VOTE

The Jan 26, 2016 DRAFT Minutes was reviewed, amended and approved by consensus.

### 9. List of Potential Current Issues in HIV Prevention and Care

- The group discussed issues related to older HIV populations from the revised list of emerging HIV issues.
- The group discussed making a list of priority target populations and service areas for the next meeting. The values and principals of the shared Councils will also be discussed at the next meeting.
- The group discussed conducting a focus group with physicians who serve HIV positive clients who are 50+.
  - Darryl Lampkin noted that San Mateo County providers should be included in the focus group.
- Having a focus group to represent consumer voice was discussed.
  - Tracey Packer suggested using existing groups such as the 50+ support group at the SF AIDS Foundation and the Transgender Advisory group run by Oscar Macias.
  - Handing out preliminary surveys and one-on-one interviews were suggested.
  - Jack Bowman suggested utilizing Honoring our Experience at the Shanti Project, and Let's Kick ASS (AIDS Survivor Syndrome).

- Jack Bowman suggested getting feedback on the goals and objectives of the Integrated Plan from the Care Council's PLWH work group.
  - The group discussed inviting the PLWH work group to the retreat in April. There would be no votes at the retreat.
- The group would like to add these issues to the older HIV populations list:
  - Housing
  - Stabilized care
  - HIV clinics as the care system for geriatric patients with HIV
  - Trans specific services
  - The effects of mental health and substance use issues in regards to the cascade.
  - The homeless population
  - Outbreak preparedness
  - STD's and sexual health
- The group discussed the need of making the objectives achievable and realistic in regards to funding.

#### 9. Evaluation and Closing

- The group handed in their Pluses and Deltas of the meeting.

#### 13. Adjournment

- The meeting was adjourned at 5:55 pm by Chair Ben Cabangun.

Date: February 23, 2016	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
Cicity Emerson	P								
Wade Flores	P								
Chip Supanich (Council Co-Chair)	P								
Eric Sutter (Council Co-Chair)	P								
Jack Bowman	P								
Ben Cabangun (Co-Chair)	P								
Darryl Lampkin	P								
Nan O'Conner	P								
DPH	P								
Ayes									
Nayes									
Abstain									

Recusal									
Total									



Dear Integrated Plan Work Group Members,

**The March 22<sup>nd</sup> Integrated Plan Work Group meeting has been cancelled.** In lieu of the in-person meeting, we will have a 30 minute conference call that will provide an update on the consultant's process of gathering information based on the outcome of the February meeting. The conference call will be on the same date as the regularly scheduled meeting on March 22<sup>nd</sup> from 3:00-3:30.

**Please call (605)562-3000 with the prompt: 1032397# at 3:00pm on Thursday March 22<sup>nd</sup>.**

Please let me know if you have any questions.

Thank You,  
Liz

Liz Stumm

Program Assistant  
San Francisco HIV Health Services Planning Council  
730 Polk Street, 3rd Floor  
San Francisco, CA 94109  
Direct: 415.674.4739 Fax: 415.674.0373  
[www.sfcarecouncil.org](http://www.sfcarecouncil.org)

GOVERNMENT  
DOCUMENTS DEPT

MAR 11 2006

SAN FRANCISCO  
PUBLIC LIBRARY



HIV HEALTH SERVICES PLANNING COUNCIL (HSPC)  
HIV PREVENTION PLANNING COUNCIL (HPPC)  
INTEGRATION PLAN WORKGROUP

Tuesday ♦ April 26, 2016 ♦ 3:00 – 6:00 PM  
25 Van Ness Avenue, San Francisco, CA 94102

GOVERNMENT  
DOCUMENTS DEPT

APR 22 2016

SAN FRANCISCO  
PUBLIC LIBRARY

AGENDA

*Public Comment will take place at the end of each agenda item*

- |   |                                 |         |
|---|---------------------------------|---------|
| 1. Welcome, Introductions, Agenda Review  | Ben Cabangun                    | 3:00 pm |
| 2. Review and Approval of Minutes from February 23 <sup>rd</sup> and March 22 <sup>nd</sup>   | Ben Cabangun                    | 3:05 pm |
| 3. General Public Comment<br><i>Public Comment on this item</i>   | Ben Cabangun                    | 3:10 pm |
| 4. Review Project Timeline<br>(Discussion Item)<br>♦ Review timeline handout<br><i>Public Comment on this item</i>  | Robert Whirry<br>Michael DeMayo | 3:15 pm |
| 5. Vision Statement<br>(Discussion Item)<br>♦ Align with National HIV/AIDS Strategy<br>♦ Finalize format of vision and principles for integrated plan<br><i>Public Comment on this item</i>     | Robert Whirry<br>Michael DeMayo | 3:30 pm |
| 6. HIV Continuum of Care<br>(Discussion Item)<br>♦ HIV Continuum Issues for San Francisco/San Mateo/Marin<br>♦ Populations<br><i>Public Comment on this item</i>                                | Robert Whirry<br>Michael DeMayo | 4:00 pm |
| 7. BREAK  | Group                           | 4:45 pm |
| 8. Community Engagement<br>(Discussion Item)<br>♦ Where we are – scheduled groups/interviews<br>♦ Identify additional strategies for community engagement<br><i>Public Comment on this item</i> | Robert Whirry<br>Michael DeMayo | 5:00 pm |
| 9. Evaluation and Closing   | Ben Cabangun                    | 5:30 pm |
| 10. Adjournment   | Ben Cabangun                    | 5:40 pm |

**NOTE:** All meetings are open to the public and are held in handicapped accessible facilities. Meeting dates and times are subject to change, please verify by calling Betty Chan Lew at 554-9492.

Know your rights under the Sunshine Ordinance: Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the city and county exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the sunshine ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Frank Darby, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102, Phone: 554-7724, Fax: 554-7854, E-Mail: [sof@sfgov.org](mailto:sof@sfgov.org).





# HIV Prevention Planning Council and HIV Health Service Planning Council

INTEGRATED PLAN WORK GROUP

Tuesday, April 26<sup>th</sup>, 2016

Human Rights Commission

25 Van Ness Avenue

8<sup>th</sup> Floor, Suite 800

3:00-6:00 pm

**Committee Members Present:** Ben Cabangun (Chair), Wade Flores, Darryl Lampkin, Nan O'Connor, Eric Sutter

**Committee Members Absent:** Jack Bowman [E], Cicily Emerson [A], Tracey Packer [E], Chip Supanich [E]

**Others Present:** Michael DeMayo, Dean Goodwin, Oscar Macias, Robert Whirry

**Support Staff Present:** Ali Cone, Mark Molnar, Liz Stumm

## DRAFT Minutes

### 1. Introductions

The meeting was called to order at 3:07pm by Chair Ben Cabangun. Everyone introduced themselves and quorum was established.

### 2. Review/Approve April 26<sup>th</sup> 2016 DRAFT Agenda – VOTE

The April 26<sup>th</sup>, 2016 DRAFT Agenda was reviewed, approved by consensus.

### 3. Review/Approve February 23<sup>rd</sup> 2016 Draft Minutes- VOTE

The February 23<sup>rd</sup> 2016 DRAFT Minutes was reviewed, amended and approved by consensus.

### 4. Public Comment

- None.

### 4. Announcements

- None.

### 5. Review Project Timeline

- The group reviewed the Integrated Plan Work Group's timeline from January to August 2016.
- The Integrated Plan will be presented to the Full Council sometime in August.
- The group suggested moving the Full Council meeting to the 5<sup>th</sup> Monday of the month due to the All Conference in DC that conflicts with the regularly scheduled meeting.
- The group discussed presenting the plan at the Summit in August. It will be a PowerPoint of highlights of the plan, the goals and objectives and activities with action steps. The plan will be presented by work group members.
- The group discussed keeping the May IPWG meeting in order to create an agenda for the June retreat. The group will also have a meeting on June 28<sup>th</sup> and a possible conference call before the August Summit.
- The consultants will plan to have a final draft of the plan on the July 26<sup>th</sup> meeting and review how to present. Leave open the possibility of a check-in by phone before the August meeting.
- The group discussed sending out the plan early to Council in order to get feedback and summarize the feedback in the Full Council presentation.

GOVERNMENT  
DOCUMENTS DEPT

MAY 20 2016

SAN FRANCISCO  
PUBLIC LIBRARY

#### 6. Vision Statement

- The group reviewed the National HIV Strategy, NASTAD's and The New York Planning Council's vision statements
- Mark Molnar suggested reviewing the merged Council's vision statement.
- The group compared the vision of the Merged Council and the National HIV Strategy.
- Nan O'Connor noted that she appreciated the inclusiveness of the NHS' vision "every person regardless of age, gender, race/ethnicity, sexual orientation, gender identity or socio-economic circumstance, will have unfettered access to high quality, life-extending care, free from stigma and discrimination"
- The group discussed changing "The United States will become a place where new HIV infections are rare" to a statement that is more in line with Getting to Zero.

#### 7. HIV Continuum of Care

- The group reviewed the CDC's HIV Continuum of Care with added points that were previously created by the group.
- Robert Whirry suggested that the group could structure the plan's goals and objectives in response to the continuum's stages.
- Committee members suggested changing the layout of the continuum to make it less cluttered and more readable.
- Ben Cabangun noted that with the expansion of the Continuum, the group would need to come up with goals and objectives for each point, which may be too exhaustive.
- The group discussed narrowing down the list of topics of the Continuum,
- Nan O'Connor suggested adding a section that addresses Women and PrEP.

#### 8. Community Engagement

- The group discussed the schedule of focus groups and interviews.
- The committee members brainstormed additional strategies for community engagement.
- Wade Flores noted that there the Marin Council will be holding a community forum in early May that the consultants can attend to gain community feedback.
- CM Sutter suggested replacing the Shanti Project's long-term survivor group with a community forum of women to talk about PrEP.

#### 9. Evaluation and Closing

- The group handed in their Pluses and Deltas of the meeting.

#### 10. Adjournment

- The meeting was adjourned at 4:37 pm by Chair Ben Cabangun.

Date: April 26 <sup>th</sup> , 2016	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
Wade Flores	P								
Cicily Emerson	A								
Chip Supanich (Council Co-Chair)	E								

Eric Sutter (Council Co-Chair)	P								
Jack Bowman	E								
Ben Cabangun (Chair)	P								
Darryl Lampkin	P								
Nan O'Conner	P								
Oscar Macias Tracey Packer Dean Goodwin	P/E/P	—	—	—	—	—	—	—	—

Michael DeMayo	P								
Robert Whirry	P								
Ayes									
Nays									
Abstain									
Recusal									
Total									





HIV HEALTH SERVICES PLANNING COUNCIL (HHSPC)  
HIV PREVENTION PLANNING COUNCIL (HPPC)  
INTEGRATION PLAN WORKGROUP  
Tuesday ♦ May 24, 2016 ♦ 3:00 – 6:00 PM  
25 Van Ness Avenue, San Francisco, CA 94102

GOVERNMENT  
DOCUMENTS DEPT

MAY 20 2016

SAN FRANCISCO  
PUBLIC LIBRARY

**AGENDA**

*Public Comment will take place at the end of each agenda item*

- |   |                                 |         |
|---|---------------------------------|---------|
| 1. Welcome, Introductions, Agenda Review  | Ben Cabangun                    | 3:00 pm |
| 2. Review and Approval of Minutes from April 26 <sup>th</sup>   | Ben Cabangun                    | 3:05 pm |
| 3. General Public Comment<br><i>Public Comment on this item</i>   | Ben Cabangun                    | 3:10 pm |
| 4. Review of Goals and Objectives<br>(Discussion Item)<br>♦ NHAS – Review of Section I: 3 NHAS Goals<br>♦ HIV Prevention Plan and Comprehensive Care Plan Goals and Objective<br><i>Public Comment on this item</i> | Robert Whirry<br>Michael DeMayo | 3:15 pm |
| 5. BREAK  | Group                           | 4:45 pm |
| 6. Agenda for June 8 <sup>th</sup> Retreat<br>(Discussion Item)<br>♦ Set topics for the retreat<br>♦ Set goals for the retreat<br><i>Public Comment on this item</i>  | Robert Whirry<br>Michael DeMayo | 5:00 pm |
| 7. Resource Inventory<br>(Discussion Item)<br>♦ Update to the Inventory - sources<br><i>Public Comment on this item</i>   | Robert Whirry<br>Michael DeMayo | 5:30 pm |
| 8. Update on Input Groups<br>[Discussion Item]<br><i>Public Comment on this item</i>  | Robert Whirry                   | 5:40 pm |
| 9. Evaluation and Closing   | Ben Cabangun                    | 5:55 pm |
| 10. Adjournment   | Ben Cabangun                    | 6:00 pm |

**NOTE:** All meetings are open to the public and are held in handicapped accessible facilities. Meeting dates and times are subject to change, please verify by calling Betty Chan Lew at 554-9492.

Know your rights under the Sunshine Ordinance: Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the city and county exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the sunshine ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force. Frank Darby, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102, Phone: 554-7724, Fax: 554-7854, E-Mail: [sotf@sfgov.org](mailto:sotf@sfgov.org).





# HIV Prevention Planning Council and HIV Health Service Planning Council

INTEGRATED PLAN WORK GROUP

Tuesday, May 24<sup>th</sup>, 2016

Human Rights Commission

25 Van Ness Avenue

8<sup>th</sup> Floor, Suite 800

3:00-6:00 pm

**Committee Members Present:** Jack Bowman, Ben Cabangun (Chair), Cicily Emerson, Dean Goodwin, Darryl Lampkin, Nan O'Connor, Oscar Macias, Chip Supanich

**Committee Members Absent:** Wade Flores [E], Tracey Packer [E], Eric Sutter [E]

**Others Present:** Michael DeMayo, Kevin Hutchcroft, Robert Whirry

**Support Staff Present:** Ali Cone, Mark Molnar, Liz Stumm

## DRAFT Minutes

### 1. Introductions

The meeting was called to order at 3:07 pm by Chair Ben Cabangun. Everyone introduced themselves and quorum was established.

### 2. Review/Approve May 24<sup>th</sup> 2016 DRAFT Agenda – VOTE

The May 24<sup>th</sup>, 2016 DRAFT Agenda was reviewed, approved by consensus.

### 3. Review/Approve April 26<sup>th</sup> 2016 Draft Minutes- VOTE

The April 26<sup>th</sup>, 2016 DRAFT Minutes was reviewed, amended and approved by consensus.

### 4. Public Comment

- None.

### 4. Announcements

- None.

### 5. Review of Goals and Objectives

- The group reviewed Section 1 of the NHAS goals.
- 1. Reduce New HIV Infections (general HIV prevention not specific to populations)
  - Expanded opt-out HIV testing: testing folded in to harm reduction programs.
  - Testing settings/educational settings tailored to older populations.
  - Clinician education on 50+ HIV risk.
  - Standardized HIV testing.
  - Tailoring PrEP for HIV positive individuals.
  - PrEP education while testing for HIV.
  - Expanding PrEP and PEP education through social marketing.
  - Increase places where PrEP and PEP are available (PP clinics, jail health services).
  - More PrEP navigators.
  - PrEP linkage model similar to HIV positive model.
  - Standards of care for PrEP.

GOVERNMENT  
DOCUMENTS DEPT

JUN - 3 2016

SAN FRANCISCO  
PUBLIC LIBRARY

- ❑ How to do a sexual risk assessment.
- Chip Supanich noted that other neighborhoods need to be targeted such as the Tenderloin, South East Corridor, the Mission, and South of Market. We need a sexual health clinic at these locations that are staffed by people that the population feels comfortable with.
- Jack Bowman will bring up the PrEP Standards of care to the Getting to Zero PrEP committee.
- Robert Whirry noted that we can collaborate with Getting to Zero to develop objectives.
- The group discussed having a section of the plan be on partnerships.
- Jack Bowman requested addressing high risk activities or risk populations differently. Things are changing, in regards to what high risk activities are. We need to revisit the risk continuum and the language around prevention has to evolve.
- The group discussed updated trainings for HIV counselors (new behavioral risk assessment).
- STD Control Unit: connect with providers as an opportunity to refer clients to PrEP. Get data on escalated risk based on STI testing and linkage.
- **2. Increase Access to Care and Improve HIV Health Outcomes**
  - ❑ Care linkage: 90% of people testing positive are linked to care.
  - ❑ System of early identification of people at high risk for falling out of care.
  - ❑ Getting people on insurance and linking them to a medical home.
  - ❑ Peer based program for people falling out of care
  - ❑ Greater incorporation of mental health services in the HIV care setting.
  - ❑ Expanding the availability of long-term mental health care.
  - ❑ Increase harm reduction services and information in clinical settings.
  - ❑ Changing the policy around cutting off HIV positive individuals who are 62+ to non HIV specific medical care.
- Nan O' Connor noted that there needs to be a greater incorporation of mental health services in the HIV primary care setting. There is not a designated physical space for mental health and confidentiality is an issue. The medical model and the mental health model are different and the power differential is skewed. The more we integrate with primary care the less availability to have long term care. There needs to be a bigger push in preserving out-patient mental health services.
- **3. Reduce HIV- Related Disparities and Inequities**
  - Special HIV outreach to undeserved and disproportionately affected populations.
  - Enhance models of care (more transgender services at HIV clinics)
  - Physician sensitivity training.
  - Integrated primary care in transgender health services.
  - Anti-stigma campaigns.
  - Enhanced outreach on HIV testing and PrEP:
  - More providers who speak Spanish.
  - Case management and emergency and traditional housing.

#### 6. Agenda for the June 8<sup>th</sup> Retreat

- The group reviewed the agenda, and set topics and goals for the June 8<sup>th</sup> retreat.
- We will get input for the 3 NHAS categories in small group discussions. There will be a 2-3 hour discussion of results to decide where we want to be specific. We will then create goals and objectives and generate indicators.
- The group discussed shortening the time on the retreat.
- The group discussed shortening the June 8<sup>th</sup> retreat from 10-2 and the June 28<sup>th</sup> meeting will be from 3-6.

#### 7. Resource Inventory

- The group was given an update on the inventory of sources from the previous Care plan.
- The strategy is to send the resource guide update. The group will send it to Tracey, San Mateo and Marin for review.

#### 8. Update on Input Groups

- The consultants updated the group on the results of the input groups.
- HIV 50 and Older group: Housing, mental health, substance use/harm reduction services were issues. The need for more prevention services aimed at this population, Transgender services, cultural humility training, food security, aging HIV services. Participants expressed the desire for one-stop shopping of services, mobile outreach, a phone app to find what you need and shorter wait times. Programs addressing sex and drugs need to reach this population.
- 50+ network: housing was a major issue.
- San Mateo Providers Group was extremely helpful.
- Freedom Friday Group: did not go well due to timing issues.
- The Marin County Forum: lack of care coordination and case management.
- Trans Advisory Group: cultural competence among providers, accessing Trans health services.
- Ward 86 and the Shanti Women's input groups will be occurring in the upcoming weeks.
- CS Cone will facilitate the women's group at Shanti.
- The group discussed adding a Latino input group (El Grupo at the SF AIDS Foundation).
- The group discussed adding a substance user input group (Stonewall).

#### 9. Evaluation and Closing

- The group handed in their Pluses and Deltas of the meeting.

#### 10. Adjournment

- The meeting was adjourned at 5:45 pm by Chair Ben Cabangun.

Date: May 23 <sup>rd</sup> , 2016	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
Wade Flores	E								
Cicily Emerson	P								
Chip Supanich (Council Co-Chair)	P								
Eric Sutter (Council Co-Chair)	E								
Jack Bowman	P								
Ben Cabangun (Chair)	P								
Darryl Lampkin	P								
Nan O'Conner	P								
Oscar Macias	P/E/P	___	___	___	___	___	___	___	___

Tracey Packer									
Dean Goodwin									

Michael DeMayo	P								
Robert Whirry	P								
Ayes									
Nayes									
Abstain									
Recusal									
Total									

HIV HEALTH SERVICES PLANNING COUNCIL (HHSPC)  
HIV PREVENTION PLANNING COUNCIL (HPPC)  
INTEGRATION PLAN WORKGROUP  
PLANNING RETREAT SESSION I

Wednesday ♦ June 8, 2016 ♦ 10:00 AM - 2:00 PM  
25 Van Ness Avenue, 8<sup>th</sup> Floor Conference Room, San Francisco, CA 94102

AGENDA

*Public Comment will take place at the end of each agenda item*

GOVERNMENT  
DOCUMENTS DEPT

JUN - 3 2016

SAN FRANCISCO  
PUBLIC LIBRARY

- |   |                        |          |
|---|------------------------|----------|
| 1. Welcome, Introductions, Agenda Review  | Ben Cabangun           | 10:00 am |
| 2. Review and Approval of Minutes from May 24 <sup>th</sup>                         | Ben Cabangun           | 10:05 am |
| 3. General Public Comment<br><i>Public Comment on this item</i>                     | Ben Cabangun           | 10:10 am |
| 4. Summary of Input Group Sessions<br>Alignment with NHAS Goals                     | Robert Whirry<br>Group | 10:15 am |
| 5. Small Group Exercise - Overview<br>Input on Activities under each NHAS Goal Area | Group                  | 10:45 am |
| 6. Small Group Session # 1  | Group                  | 10:50 am |
| 7. BREAK  | Group                  | 11:20 am |
| 8. Small Group Session #2   | Group                  | 11:30 am |
| 9. LUNCH  | Group                  | 12:00 pm |
| 10. Small Group Session #3  | Group                  | 12:30 pm |
| 11. Report-Out and Discussion: NHAS Goal #1   | Group                  | 1:00 pm  |
| 12. BREAK   | Group                  | 1:15 pm  |
| 13. Report-Out and Discussion: NHAS Goal #2   | Group                  | 1:25 pm  |
| 14. Report-Out and Discussion: NHAS Goal #3   | Group                  | 1:40 pm  |
| 15. Next Steps / Evaluation / Closing   | Ben Cabangun           | 1:55 pm  |
| 16. Adjournment   | Ben Cabangun           | 2:00 pm  |

**NOTE:** All meetings are open to the public and are held in handicapped accessible facilities. Meeting dates and times are subject to change, please verify by calling Betty Chan Lew at 554-9492.

Know your rights under the Sunshine Ordinance: Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the city and county exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the sunshine ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force. Frank Darby, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102, Phone: 554-7724, Fax: 554-7854, E-Mail: [sotf@sfgov.org](mailto:sotf@sfgov.org).







